



Government of the Cook Islands

Department of National Human Resources Development

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2011-2012 TERTIARY STUDIES OVERSEAS & IN COUNTRY SCHOLARSHIPS PRE-APPLICATION FORM

DNHRD USE ONLY:
Date/time received: _____
Staff Initials: _____
DNHRD ID: _____

3 RDS available!

6 NZPS available!

10 ITAS available!

A1 SCHOLARSHIPS INFORMATION

- **Deadline for COMPLETED PRE APPLICATION FORMS closes on THURSDAY 07 July 2011 at 12pm.** Therefore all applications must reach the Department of National Human Resources Development (DNHRD) by the given date and time. **Address all applications to: Scholarships Application, PO Box 650, Rarotonga, COOK ISLANDS.**
- **Cook Islands Government In country Tuition Awards Scholarships (ITAS)** are Cook Islands Government Scholarships for current tertiary students who have been admitted into a tertiary level programme of study and have already completed at least four courses towards this programme. Mode of study can be through online or correspondence or Distance Flexible Learning (DFL) with NZ training providers or with the University of the South Pacific or other regional institutes of study. Studies must be undertaken while living in the Cook Islands with a maximum of two years to complete. A scholarship under this scheme covers full tuition fees costs for at least three (3) courses per government financial year **beginning July 2011**. Depending on budget funding, prescribed textbook costs will be paid under this scholarship up to the value of \$100 for approved courses. Only persons with transcripts showing university/training provider admission to the proposed programme of study will be considered for this scholarship.
- **New Zealand (NZ) Aid Pacific Scholarships (NZPS)** is a new scholarship scheme for resident Cook Islanders & PRs with intentions to study full time in NZ towards a new tertiary qualification at an **approved NZ tertiary institute but with main financial assistance through a NZ Studylink loan**. Additional financial aid is also provided by NZAid such as establishment allowances, incentives for top academic achievers including extra grant, opportunities for targeted leadership development programme. **After completion of studies, the recipient is contracted to return home and work for a minimum of two years. For stipulated time worked in the Cook Islands NZAid will assist with loan repayment.**
- **AusAid & NZAid Regional Development Scholarships (RDS)** are for resident Cook Islanders & PRs with intentions to study towards a new tertiary qualification or complete existing qualifications at a regional tertiary institute that is in Fiji, Samoa & Vanuatu. **After completion of studies, the recipient is contracted to return home and work for a minimum of two years.**
- Under the NZAid and AusAid policy for scholarships offered to the Cook Islands:
 - **Where the proposed study programme is available at institutes within the region, the scholarship award is prioritised to the region rather than to NZ.**
 - **Scholarships in the field of Medicine and Law are available only to the region.**
 - **Recipients must travel on valid NZ passports if awarded NZPS or RDS.**
 - **Upon completion of award the recipient will be required to stand down for a period of two (2) years before applying for a DNHRD administered scholarship including a NZAID STTA.**
- Scholarships awards will be prioritised to the following primary national Human Resources Development priority areas for 2011/2012:

▪ Agriculture;	▪ Culture & Creative Industries;	▪ Trade areas;
▪ Tourism;	▪ Waste management;	▪ Renewable energy;
▪ Finance.	▪ Other areas may be considered.	
- **All information supplied will be kept CONFIDENTIAL and will be used for DNHRD purposes only.**

A2 INSTRUCTIONS FOR FILLING IN THIS APPLICATION FORM

- Please answer all questions concisely. Please do not put down abbreviations. Provide full names for acronyms used in any of the documents attached. For questions not applicable to you, answer with “ N/A or a dash (-) ”
- If you need more space, attach additional pages, making sure to indicate the number of the question you are answering.

A3 ELIGIBILITY CRITERIA:

A3.1 For DNHRD to consider your application, it is compulsory for you to meet **ALL** of the following criteria. Please tick circles to confirm that you meet **ALL** of the following criteria:

<input type="radio"/> You must be a Cook Islander or have been awarded Permanent Resident with a valid New Zealand passport
<input type="radio"/> You have resided in the Cook Islands two (2) years prior to the date of this application
<input type="radio"/> You do not hold a DNHRD administered Scholarship or have not been on a DNHRD administered scholarship two (2) years prior to the date of this application.

If you do meet **ALL** of the above criteria, continue to **A3.2** on the next page.

If not, we regret to inform you that you are not eligible to apply for a scholarship under this scheme. For those currently overseas studying towards a tertiary qualification at their own costs, please look out for our ads in the local papers for Overseas Student Assistance Funding and Cook Islands Government Scholarships to NZ.

A3.2 ACTIVITY STATUS

What is your main activity status? Tick one circle only

<input type="radio"/> You are working full time.	<input type="radio"/> You are studying at tertiary level
<input type="radio"/> You are working full time and studying at tertiary level FULL TIME	<input type="radio"/> You are working full time and studying at tertiary level PART TIME
<input type="radio"/> You are working full time and studying at tertiary level PART TIME	<input type="radio"/> You are studying at secondary school.
<input type="radio"/> You are not studying or working.	

A3.3 ACADEMIC MERIT:

You are applying on the basis that you have met the minimum scholarship academic merit as follows. Please tick appropriate circle (es)

<input type="radio"/> You have achieved a minimum of 80 credits or more in five (5) NCEA Level 3 subjects with a minimum 16 credits in English, 16 credit each in four (4) other subjects that are relevant to proposed programme of study. OR
<input type="radio"/> You have achieved University Entrance OR
<input type="radio"/> You have achieved a 'B' Bursary or better OR
<input type="radio"/> You have achieved a 'B' grade average in at least 4 compulsory foundation papers/units towards proposed course programme, OR
<input type="radio"/> You have the equivalent of the above qualifications AND/OR
<input type="radio"/> You have researched the admission requirements of the institute of study and have met this.
<input type="radio"/> You have relevant work experience towards proposed course programme

Your application will be assessed according to the compulsory submission of the following documents. Non-submission of any one of the following documents may deem your application as incomplete and will not be considered.

A3.4 APPLICATION CHECKLIST:

Please tick boxes to confirm that you have attached a **COPY** of the following documents:

<input type="radio"/> Copy of your Birth Certificate and Passport Detail page;
<input type="radio"/> Copy of Secondary School qualifications gained. For a NCEA Level 3 applicant you will need to attach copies of your Records of Achievement with official summaries of excellences, merits and achievements gained by subject and units achieved;
<input type="radio"/> Copy of Tertiary qualifications official academic transcripts for complete or incomplete qualifications that specify grades or credits achieved. Copies of academic qualifications/transcripts as indicated on your CV must be attached;
<input type="radio"/> Copy of Curriculum vitae (CV) outlining your personal details and in order of education history including academic qualifications and work-related experiences. This should be no more than 4 pages and up to date as of June 2011;
<input type="radio"/> If you are employed a copy of your current job description confirming your position and outlining your responsibilities and duties.
<input type="radio"/> For NZPS, three references (no more than 24 months old) on official letterhead, supporting your scholarship application. References should be provided from your current employer and former lecturer (of school principal for undergraduate applicants), and where possible, a relevant government or community based organisation.
<input type="radio"/> A 500 word statement describing how your proposed area of study will enable you to contribute to the Economic and social development of the Cook Islands.
<input type="radio"/> A 500 word statement describing the specific skills and knowledge you want to gain from your proposed study and how this will contribute to your current and/or future job.
<input type="radio"/> For NZPS applicants a 500 word statement describing how you have demonstrated leadership quality.
<input type="radio"/> For Masters and Doctoral research students, a 500 word statement outlining your proposed research topic, objectives, relationship of this research to previous work in this field by others and yourself (literature review), Significance and possible application of your proposed research to the development of the Cook Islands, proposed research method, research plan and time line for completion.

A4 SCHOLARSHIPS PROCESS

- Only completed application forms with all supporting documents for applicants that meet the eligibility criteria will be considered. The DNHRD Committee will assess, short list, then make final selection of successful candidates. Interviews will be for those short listed for overseas scholarships. For current NCEAL3 student on the shortlist, awards are conditional and are based on final results achieved. The decision of the Committee is final, and no appeal for consideration is allowed.
- Applications for overseas scholarships will be dealt with first and this will involve the interview process, liaison with donors and overseas tertiary institutes.
- All applicants will be advised individually of the outcome of their applications within two (2) months after final selection by the DNHRD Committee.
- Thereafter an information paper will be provided to Cabinet with a list of Final RDS, NZPS, ITAS recipients. The official announcement of successful applicants will be made in January 2011 at the DNHRD Graduation Ceremony.

Q1. PERSONAL DETAILS

(Please note that the name entered in this section should be your full names as it appears on your birth certificate or passport. Attach a copy of the relevant document)

First Name _____ Also known as _____
 Middle Name _____ Maiden Name _____
 Last Name _____

Q1.1 DATE OF BIRTH: / /

Q1.2 GENDER: Male Female

Q1.3 MARITAL STATUS: Single Married In a defacto relationship Other

Q1.3 ETHNICITY: (tick one circle)

Cook Islands Maori (Go to Q1.5)

Other (please specify): _____ (Go to Q1.4)

Q1.4 RESIDENTIAL STATUS: (circle appropriate answer(s)) Permanent Resident/ Married to a Cook Islander

Q1.5 COUNTRY OF CITIZENSHIP (as stated in your passport): _____

Q1.6 POSTAL ADDRESS AND CONTACT DETAILS WITHIN THE COOK ISLANDS:

PO Box: _____

Village: _____

Island of Usual Residence: _____

Home Phone: _____ Mobile: _____

Work Phone: _____ Fax Phone: _____

Email: _____

(Please ensure that the email address provided is one that you check regularly as this will be the DNHRD main communication channel)

Q2 HISTORY WITH DNHRD SCHEMES

Are you currently on a DNHRD scheme or have you been on any DNHRD Scheme in the past two (2) years prior to the date of this application?

Yes/No (If No, please go to Q3)

Scheme	Year	Scheme	Year
<input type="radio"/> In country Student Assistance Fund	<input type="text"/>	<input type="radio"/> In country Tuition Award Scholarship	<input type="text"/>
<input type="radio"/> C. Is Hospitality & Tourism Training Centre	<input type="text"/>	<input type="radio"/> Cook Islands Government Scholarship	<input type="text"/>
<input type="radio"/> C. Is Trade Training Centre	<input type="text"/>	<input type="radio"/> Overseas Private Student Assistance Fund	<input type="text"/>
<input type="radio"/> New Zealand Development Scholarship	<input type="text"/>	<input type="radio"/> Short Term Training Awards to NZ	<input type="text"/>
<input type="radio"/> NZAid/AusAid Regional Development Scholarship	<input type="text"/>		

Q3 SCHOLARSHIP PREFERENCES:

Please tick circle for scholarship preference. If you have more than one preference, rank in order of preference: 1 for high preference to a 3 for low preference

<input type="radio"/> New Zealand Aid Pacific Scholarships (NZPS) for undergraduate or postgraduate full time studies in New Zealand.
<input type="radio"/> NZAid and AusAid Regional Development Scholarship (RDS) for full time undergraduate or postgraduate studies at Pacific Regional Tertiary Institutes such as the University of the South Pacific in Fiji & Fiji School of Medicine and other approved regional tertiary Institutes.
<input type="radio"/> In-Country scholarship for undergraduate or postgraduate studies while living in the Cook Islands.

Q3.2 DISABILITIES OR SPECIAL NEEDS:

Do you have any special requirements which you may need to assist you with your study (e.g. wheelchair access)? A 'Yes' answer will not prevent you from consideration for a scholarship.

Yes/No (If 'No', go to Q3.3)

If yes, please specify _____

Q3.3 DETAILS OF PROPOSED STUDY PROGRAMME:

Scholarships are offered to applicants with study programmes that will benefit the development of the Cook Islands. **For proposed courses and level of study, it is important to choose according to a national priority training need for our nation. Please make your choice carefully.**

Be specific and identify the qualification with its major subject(s). Your first order on the list will be considered your first preference for study programme, training provider and training provider location.

Current OR Proposed Study Programme	Major Subjects (e.g. Accounting, ICT, Environment, Marine Studies)	Training Provider	Training Provider Location including city, Country where applicable
1.			
2.			

Q4 EDUCATION HISTORY

Q4.1 SECONDARY SCHOOL QUALIFICATIONS

Q4.1.1 Are you currently at secondary school?

Yes/No

Q4.1.2 What is your highest secondary school qualification gained?

Q4.1.3 Secondary (College)/Adult Education Qualifications:

(Please attach final results/exam transcripts and/or Qualification

NZSC		6FC/Preliminary papers		Bursary/Foundation Papers/7FC	
Name of Institute:		Name of Institute:		Name of Institute:	
Year(s) of Attendance:		Year(s) of Attendance:		Year(s) of Attendance:	
Subject/unit standards completed	Final Grade	Subject/unit standards completed	Final Grade	Subject completed	Final Grade

Q4.1.4 For NCEAL1 to NCEAL3 results. Please attach official Record of Achievement and Summary by subject areas.

Subjects taken or currently in process	NCEAL1					NCEAL2					NCEAL3				
	NA	A	M	E	Total	NA	A	M	E	Total	NA	A	M	E	Total
<i>Name of School</i>															
<i>Year of Attendance</i>															
Total Credits															

Codes for results – Number or credits Not Achieved = N, Achieved= A, Merit = M, Excellent = E.

Q4.2 TERTIARY QUALIFICATIONS (NCEA Level 4, Degree courses or higher qualifications)

(Please attach copies of final results and/or qualification & Achievement Summary for NCEA L4 onwards)

Q4.2.1 Are you currently studying towards a tertiary qualification? Yes/No *(If No, please go to Q5)*

Q4.2.2 What is your highest tertiary qualification?

_____ *(If you have "None" please go to Q4.2.5)*

Q4.2.3 Highest tertiary Qualification GAINED *(Please attach Results/transcripts)*

Name of HIGHEST tertiary Qualification gained			
Name(s) of Tertiary Institute			
Start date (month/year)	End date (month/year)	Grade Point Average (GPA)	

Q4.2.4 OTHER tertiary qualification(s) GAINED *(Please attach Results/transcripts)*

Name of OTHER tertiary qualification gained			
Name(s) of Tertiary Institute			
Start date (month/year)	End date (month/year)	Grade Point Average (GPA)	

Q4.2.5 Tertiary Qualification IN PROGRESS *(Please remember to attach results/transcripts)*

Name of tertiary qualification <u>IN PROGRESS</u>			
Name of Tertiary Institute(s)			
Start date (month/year)	Proposed end date (month/year)		
<i>For ITAS applicants only persons who have been admitted into proposed of study will be considered for this scholarship. List only courses relevant to proposed programme of study inclusive of failed courses/units.</i>			Final Grade Awarded:
	<i>e.g. Semester 1, 2007 EC100: Introduction to Economics</i>		<i>B</i>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
Total number of courses/units completed			Total number of courses/units to be completed towards this qualification
Grade point average (GPA)			

Q5 WORK HISTORY

START from CURRENT or MOST RECENT unpaid and paid **work experiences relevant to area of study.** (Please attach your CV)

Year(s) (from – to)	Organisation/Agency/Ministry	Job Title	Main Responsibilities & Skills acquired
2010 -			

Q6. RELEVANCE OF STUDY TO THE DEVELOPMENT OF THE COOK ISLANDS

Q6.1 Do you intend to return or remain within the Cook Islands after the completion of your scholarship?

Yes/No

Q6.2 Please provide:

- A **500 word statement** describing how your proposed area of study will enable you to contribute to the Economic and social development of the Cook Islands.
- A **500 word statement** describing the specific skills and knowledge you want to gain from your proposed study and how this will contribute to your current and/or future job.
- For NZPS applicants a **500 word statement** describing how you have demonstrated leadership quality.
- For Masters and Doctoral research students, a **500 word statement** outlining your proposed research topic, objectives, relationship of this research to previous work in this field by others and yourself (literature review), Significance and possible application of your proposed research to the development of the Cook Islands, proposed research method, research plan and time line for completion.

The information you provide in your essay will be considered during the Scholarships selection process.

Q7. DECLARATION BY APPLICANT

I hereby certify the above information is accurate and correct in all aspects.

I understand that the Government of the Cook Islands reserves the right to confirm the accuracy of the information in my application with authorities, and the incorrect statements may result in my being declared ineligible for an award.

I declare that if awarded a scholarship, I will abide by the provisions of the Cook Islands Government Tertiary Education and Training Awards Policies and will be required to enter a bonding contract with the Cook Islands Government.

Date:

Signature:

Declaration by the parent or guardian of a trainee aged under eighteen years: I have read the agreement and I have discussed the agreement with the trainee:

Date:

Signature of parent or guardian: