



Government of the Cook Islands

Department of National Human Resources Development

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2010-2011 COOK ISLANDS GOVERNMENT SCHOLARSHIP and OVERSEAS STUDENT ASSISTANCE FUND APPLICATION FORM

DNHRD USE ONLY:

Date/time received: _____

Staff Initials: _____

DNHRD ID: _____

I.1 GENERAL INFORMATION

- **Deadline for COMPLETED APPLICATION FORMS closes on THURSDAY 23 December 2010 at 12pm. Therefore all applications should reach the Department of National Human Resources Development (DNHRD) by the given date and time.** Address all Applications to: Tertiary Awards Programme, DNHRD, PO Box 650, Rarotonga, Cook Islands

Contact Michelle Aisake or Ngarangi Tangaroa on 21467 ext 28 or on email at nathrd@oyster.net.ck for further clarifications to tertiary scholarships administered by DNHRD.

- All information supplied will be kept CONFIDENTIAL and will be used for DNHRD purposes only.
- Applicants may apply for an award in the following primary national Human Resources Development priority areas for 2010/2011:
 - **National Security (Border Control, Customs);**
 - **Information Communications Technology;**
 - **Finance (Accounting & Economics);**
 - **Education (Secondary Teaching, Early Childhood Education)**

Other areas may be considered.

I.2 COOK ISLANDS GOVERNMENT SCHOLARSHIP INFORMATION

- The purpose of this scholarship is to help Cook Islanders to complete their current programme of tertiary studies so that you can assist in the social and economic development of the Cook Islands on your return home at the completion of your studies.
- At the time of applying to this scheme you as the applicant or student will have completed a minimum equivalent of one full academic year at a tertiary institute and have attained a B grade average or better.
- This scholarship has a tenure of 2 years of which your qualification is to be completed within that time to be eligible for the award. Awards will be for full time undergraduate and postgraduate studies in New Zealand.
- Successful applicants will enter into a contract with the Cook Islands Government to come home and contribute to the Cook Islands social and economic development for a minimum of two years.

I.3 OVERSEAS STUDENT ASSISTANCE FUND INFORMATION

- Cook Islanders who are privately pursuing tertiary studies overseas may apply for assistance for tuition fees on a reimbursement basis.
- Reimbursement will only be payable for those subjects or units passed. You will need to provide original valid evidence showing your university logo for payment of tuition fees during the calendar year 2010. That is your tertiary institute receipts, enrolment record, statement, etc showing tuition cost for each subject or unit.
- The minimum payment to be received by any student is determined according to the number of applicants and availability of funds; that amount shall be reviewed from time to time. Payment will only be made in New Zealand dollars and will be deposited directly to local Cook Islands bank account nominated by the applicant in Section E1.4.

INSTRUCTIONS FOR THE APPLICANT

- Please answer all questions concisely. Please do not put down abbreviations. Provide full names for acronyms used in any of the documents attached. For questions not applicable to you, answer with " N/A or a dash (-) "

- If you need more space, attach additional pages, making sure to indicate the number of the question you are answering.

E1 ELIGIBILITY CRITERIA:

For DNHRD to consider your application, it is compulsory for you to meet **ALL** of the following criteria. **Please tick boxes to confirm that you meet ALL of the following criteria:**

- You must be a Cook Islander or Permanent Resident with a New Zealand passport
- You have resided permanently in the Cook Islands prior to undertaking studies at an approved NZ tertiary institution;
- You are not on a current DNHRD Scholarship or have not been on any scholarship during the two (2) years prior to the date of this application.

If you do meet ALL of the above criteria, continue to E1.2 & E1.3 on the next page.

If not, we regret to inform you that you are not eligible to apply for a scholarship under this scheme.

E1.2 SCHEME PREFERENCES

What scheme (s) are you applying to? Please tick the appropriate box(es).

- Cook Islands Government Scholarship Go to E1.3
- Overseas Private Student Assistance Fund. Go to E1.4

E1.3 COOK ISLANDS GOVERNMENT SCHOLARSHIP CRITERIA:

Please tick the following boxes to confirm that you meet these criteria.

- You understand that the purpose of this scheme is to help you complete your current programme of tertiary studies so that you can assist in the social and economic development of the Cook Islands on your return home at the completion of your studies.**
- You have successfully completed an equivalent minimum of one full academic year of studies at an approved **tertiary** institute, with a minimum **“B” average grade**
- You have a maximum of 2 years to complete your current full time **tertiary** studies programme

E1.4 OVERSEAS PRIVATE STUDENT ASSISTANCE FUND CRITERIA:

Please tick the following boxes to show that you have provided the required evidences and that your claim conforms to the scheme criteria:

- You understand that the purpose of this scheme is to help you complete your current programme of tertiary studies so that you can assist in the social and economic development of the Cook Islands on your return home at the completion of your studies.
- You have provided compulsory evidence, specifically results, with your tertiary institute logo and this clearly shows that you have passed the course(s) you have paid for during the calendar year 2010.**
- You understand that the assessment for your claim is based on information submitted with this application at the deadline for receiving applications to this scheme.
- You understand that reimbursements for successful applications will only be made to your designated Cook Islands bank account. This is in accordance with DNHRD policy for this scheme and MFEM e-banking requirements.

Your bank account details: The name of your local bank **ANZ Bank / BCI / Westpac Bank**

(Please circle appropriate bank name)

Your local bank account NAME _____

Your bank account NUMBER _____

E2 APPLICATION CHECKLIST:

Your application will be assessed according to the compulsary submission of the following documents. Non-submission of any one of the following documents may deem your application as incomplete and will not be considered.

Please tick boxes to confirm that you have attached the following documents:

- Copy of your Birth Certificate and/or Passport Detail page;**
- Copy of Secondary School qualifications gained.** For a NCEA Level 3 applicant you will need to attach copies of your Records Of Learning (ROL) by subject with its standards and total credits achieved;
- Copy Tertiary qualifications official academic transcripts** for complete or incomplete qualifications that specify grades or credits achieved. **Copies of academic qualifications/transcripts as indicated on your CV must be attached;**
- Copy of course programme papers/subjects sequenced in order of semester per year and duration of study. Please include your current tertiary studies start date and proposed finish date.**
- Copy of your Curriculum vitae (CV)** outlining your personal details. Please ensure this is in order of academic qualifications and work-related experiences. This should be no more than 4 pages and up to date as of Nov 2010
- Short essay** describing how your proposed area of study will enable you to contribute to the economic and social development of the Cook Islands (Maximum one A4 page)
- Original valid evidence of payment** (i.e. receipts, enrolment record, statement, etc.) **that shows the cost of each subject or paper that assistance is being applied for.**

Q1. PERSONAL DETAILS OF APPLICANT

(Please note that the name entered in this section should be your full names as it appears on your birth certificate or passport. Attach a copy of the relevant document)

First Name _____ Also known as _____
Middle Name _____ Maiden Name _____
Last Name _____

Q1.1 Date of Birth: / /

Q1.2 Gender: Male Female

Q1.3 Marital Status: Single Married Other marital status

Q1.4 Ethnicity: (tick box)

Cook Islands Maori (Go to Q1.5)

Other (please specify): _____ (Go to Q1.4)

Q1.5 Residential status: (circle appropriate answer(s)) Permanent Resident/ Married to a Cook Islander

Q1.6 Country of Citizenship (as stated in your passport): _____

Q1.7 Postal Address and Contact Details within the Cook Islands:

POBOX _____

Island of Usual Residence before going overseas for studies _____

Home Phone _____ Mobile _____

Work Phone _____ Fax Phone _____

Email _____

*** (Please ensure that the email address provided is one that you check regularly as this will be the DNHRD main communication channel)

Q2 APPLICANT'S HISTORY WITH DNHRD SCHEMES

Are you currently on a DNHRD scheme or have you been on any DNHRD Scheme in the past two (2) years prior to the date of this application?

Scheme	Year	Scheme	Year
<input type="checkbox"/> In country Student Assistance Fund		<input type="checkbox"/> In country Tuition Award Scholarship	
<input type="checkbox"/> C. Is Hospitality & Tourism Training Centre		<input type="checkbox"/> Cook Islands Government Scholarship	
<input type="checkbox"/> C. Is Trade Training Centre		<input type="checkbox"/> Overseas Private Student Assistance Fund	
<input type="checkbox"/> New Zealand Development Scholarship		<input type="checkbox"/> Short Term Training Awards to NZ	
<input type="checkbox"/> NZAid/AusAid Regional Development Scholarship		<input type="checkbox"/> Have not accessed a DNHRD Scheme during this time period	

Q3 CURRENT STUDY PROGRAMME DETAILS:

Q3.1 Tertiary Qualification **IN PROGRESS** (Please remember to attach results/transcripts)

Name of tertiary qualification <u>IN PROGRESS</u>			
Name of Tertiary Institute(s)			
In what year did you START studying towards this qualification?			
In what year do you expect to complete this qualification?			
Courses/Units <u>completed</u> towards <u>this</u> qualification:		Final Grade Awarded:	Tuition Fees paid for subject /course you have PASSED (NZ\$)
	<i>e.g. Semester 1, 2010 EC100: Introduction to Economics</i>	B	\$680
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
TOTAL COST OF TUITION FEES you have paid for courses you have PASSED			
<i>(Please ensure that the attached receipts clearly show amounts that make up this Total Cost)</i>			

Overall Grade Point Average (GPA)	
Total number of courses/units completed or passed in 2010	
Total number of courses/units to be completed towards this qualification	

For post graduate studies (Master of Information Systems etc), will your study program include at least 50% supervised independent research?

Yes/No If No, Go to Q4

Q3.2 Post Graduate Research Studies

For a postgraduate study program that will include at least 50% supervised independent research you must attach:

An outline of the proposed research project (up to 1,000 words). The outline should include the following:

- Proposed research title
- Objectives
- Relationship of this research to previous work in this field by others and yourself (literature review)
- Significance and possible application of your proposed research to the development of the Cook Islands
- Proposed research method, research plan and timeline for completion

Q4 EDUCATION HISTORY

Please attach copies of exam results/transcripts and or Qualification & Achievement Summary for NCEAL1-3.

Q4.1 Secondary School Qualifications:

Please attach final results/exam transcripts and/or Qualification & Achievement Summary for NCEAL1-3

NZSC/NCEA Level 1		6FC/NCEA Level 2/Preliminary papers		Bursary/ NCEA Level 3 /Foundation Papers/7FC	
Name of Secondary School:		Name of Secondary School:		Name of Secondary School:	
Year(s) of Attendance:	Final Grade/Credit	Year(s) of Attendance:	Final Grade/Credit	Year(s) of Attendance:	Final Grade/Credit
Subject description		Subject description		Subject description	
<i>E.g. English</i>	<i>B</i>	<i>English</i>	<i>B</i>	<i>English</i>	<i>B+</i>
Total NCEAL1 Credits		Total NCEAL2 Credits		Total NCEAL3 Credits	

Q4.3 Highest tertiary Qualification GAINED. Please attach Results/transcript. (If you have "None" please go to Q4.4)

Name of HIGHEST tertiary Qualification gained	
Name(s) of Tertiary Institute	
Years of attendance	
Grade Point Average (GPA)	

Q4.4 Vocational qualification(s) GAINED. Please attach Results/transcripts. (If you have "None" please go to Q5)

Name of Vocational qualification gained		
Name(s) of Training Institute		
Years of attendance		
Overall Grade Point Average (GPA)		

Q5 WORK HISTORY

Start from current or most recent **work experiences relevant to area of training**. Remember to attach your employee’s CV.

(Start Year – End Year)	Name of organisation and division worked (e.g- Turoa Bakery, Plumbing Section – Ministry of Works)	Employee job title: Main Responsibilities & Skills acquired (e.g- Building Control Inspector: Drain laying inspection etc)
2010 -		

Q6. RELEVANCE OF STUDY TO THE DEVELOPMENT OF THE COOK ISLANDS

Q6.1 Do you intend to return or remain within the Cook Islands after the completion of your studies? Yes / No

Q6.2 Please provide a short essay (maximum 500 words) on:

- the proposed area of study;
- the relevance of your tertiary studies to your career aspirations and
- the benefits this will bring to the development of the Cook Islands economy.

The information you provide in your essay will be considered during the scholarships selection process.

Q7. DECLARATION BY APPLICANT

<input type="checkbox"/> I hereby certify the above information is accurate and correct in all aspects.	
<input type="checkbox"/> I understand that the Government of the Cook Islands reserves the right to confirm the accuracy of the information in my application with authorities, and the incorrect statements may result in my being declared ineligible for an award.	
<input type="checkbox"/> I declare that if awarded a scholarship, I will abide by the provisions of the Government Tertiary Education and Training Awards Policy and will be required to enter a bonding contract with Government.	
Date:	Signature:
Declaration by the parent or guardian of an applicant aged under eighteen years: I have read the agreement and I have discussed the agreement with the applicant:	
Date:	Signature of parent or guardian: